



Pathways to Professionalism Award (P2P)

ELIGIBILITY CRITERIA and PROCESS



July 1, 2015—June 30, 2016

What is a Pathways to Professionalism Award (P2P)?

The P2P Award provides Early Care and Learning professionals who reside in Alaska with funding of up to \$425 for one CDA Application or Renewal fee per person, per State fiscal year (July 1—June 30), paid directly to the Council for Professional Recognition or as a reimbursement for the CDA Application or Renewal fee.

Eligibility Criteria

1. Applicant must be operating or be a paid employee of a licensed child care facility or family child care home (Military, Head Start, Approved Provider, and School District not eligible).
2. Applicant must be an active/current member of the SEED Registry. You submit or renew an application online at www.seedalaska.org. For more information, contact us at: info@seedalaska.org or 907.265.3194 or 855.265.7333.
3. Applicant must resolve any unpaid **thread** training balance(s), if applicable.
4. For candidates choosing to pay for the CDA Application or Renewal fee upfront, payment must have been paid to the Council for Professional Recognition within the past 90 days of the P2P application. Applicant must submit proof of payment which includes candidate's name and date of payment.

Process

1. Applicants must complete the Pathways to Professionalism application and submit it to the **thread**, **SEED** office in Anchorage (see contact information below).
2. Applicants are eligible to receive a reimbursement up to 100% of the following costs per State fiscal year (July 1 through June 30) depending on funds available:
 - CDA Application fee of \$425
 - CDA Renewal fees July 1-September 30, 2015: \$75 (online fee); \$100 (U.S. mail fee)
Beginning October 1, 2015: \$100 (online fee); \$150 (U.S. mail fee)
3. Applicants must submit the following supporting documents with the Pathways to Professionalism Application For candidates:
 - a. Requesting **thread**, SEED pay the application or renewal fee directly to the Council for Professional Recognition, please submit documentation of the payment Cover Letter from the Council for Professional Recognition. (See the "*How to Online CDA Application Fee*" document for guidance and instructions for obtaining the Cover Letter from the Council for Professional Recognition).
 - b. Requesting reimbursements, please submit documentation of payment made to the Council for Professional Recognition (canceled check, credit card statement, etc.).
4. The Pathways to Professionalism Award will not duplicate other financial aid/scholarship programs. Reimbursement amounts will be subject to a reduction by the amount of other scholarship and/or financial aid. Example: You received a full or partial scholarship from the Anchorage Association for the Education of Young Children (AAEYC) for the CDA Application or Renewal fee. **thread**, SEED will make adjustments accordingly and/or you may be denied the CDA Application fee if you received a full scholarship/financial aid for the CDA application or renewal fee.

thread, SEED

3350 Commercial Drive, Suite 203
Anchorage, AK 99501

Telephone: 907.265.3194 / Toll Free: 1.855.265.7333

Fax: 907.265.3195 / Toll Free Fax: 1.855.265.3194

Email: info@seedalaska.org

Updated 7/2015





Pathways to Professionalism Award (P2P)
APPLICATION

July 1, 2015—June 30, 2016



Thank you for submitting a Pathways to Professionalism (P2P) application. Funding will be awarded on a FIRST COME, FIRST SERVE basis. Payment will be made directly to the Council for Professional Recognition or as a reimbursement with proof of payment. For reimbursements, payment will be made within 21-45 days after a completed application is receive.

I hereby certify I operate or am a paid employee at a licensed child care facility and meet the Eligibility Criteria. The information in this request is true and accurate to the best of my knowledge. Falsification of any information may result in repayment of funds and the inability to receive future reimbursement funds.

Signature _____ Date _____

Please print in in black or blue ink or complete electronically, then print and sign your application. Incomplete, illegible or incorrect applications will not be processed. ALL FIELDS ARE REQUIRED.

Applicant's Name _____

Make Check Payable to: (Check one box) [] Council for Professional Recognition [] Please Reimburse to:

Name _____

Mailing Address _____ City _____ Zip _____

Phone () _____ Email _____

Program/Facility Name _____

Administrator/Director's Name _____

AK SEED Registry Username _____ SEED Expiration Date _____
(If unknown, call 907.265.3194 or email info@seedalaska.org)

Program is a licensed: [] Center [] Group Home [] Home

For Reimbursements Only: Costs were paid by: [] Employer [] Self

I work with: [] Infant-Toddler [] Preschool [] School Age [] Other _____

Did you receive CDA training through thread? [] Yes [] No

Applicants will be notified by email or mail. Please initial the following before submitting your application:

- I understand thread, SEED will pay or reimburse 100% of the CDA application or Renewal fee
I have filled in all required fields on this application
I have submitted the Cover Letter from the Council for Professional Recognition or proof of payment
I have resolved any unpaid thread training balances, if applicable
For reimbursements, the CDA application or Renewal fee must have been paid within the past 90 days
For reimbursements, I have included receipt(s) with candidate's name and date of payment (electronic and photocopied or scanned receipts are acceptable)

Please mail, fax or email your SIGNED, completed application via fax, mail or email (scanned copies) to:

thread, SEED
3350 Commercial Drive, Suite 203
Anchorage, AK 99501

Telephone: 907.265.3194 / Toll Free: 1.855.265.7333
Fax 907.265.3195 / Toll Free Fax 1.855.265.3195
Email: info@seedalaska.org

